

# Planning Council



## Jared Vega, Chair

Thursday, May 13, 2010  
5:00 pm to 6:30 pm  
Area Agency on Aging/Care Directions  
1366 East Thomas Road, Phoenix  
3<sup>rd</sup> Floor, Room 303

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## Meeting Minutes

### In Attendance

**Committee Members** AT: Attended AB: Absent EX: Excused ALT: Alternate Present LOA: Leave of Absence

EX	Andrew Cheyvollier	AT	Barr Jenkins	AT	Bonnie Ott	AT	Carol Williams
AT	Cheri Tomlinson	AT	Claire Sinay	AT	Colin Sheffield	AT	Dan Lindell
AT	David Aguirre	AT	Daniel Ruacho	AT	Debby Elliott <i>alt: Philip Seeger</i>	AT	Deborah Frusciano <i>alt: Kimberley Bickes</i>
EX	Dennis Vanegas	AT	Don Welsh	AT	Eric Moore	EX	Jared Vega
AT	Jennifer Lewis	EX	Jonathan Harris	AT	Juan Carlos Perez	AT	Keith Thompson
AT	Larry Stähli	AT	Lucio Amado	AT	Maclovía Morales	ALT	Mary Rose Wilcox <i>alt: Mark Kezios</i>
AT	MiAsia Pasha	AT	Michael Bryson	AT	Miguel Garruna	AT	Randall Furrow
ALT	Regina Lechuga <i>alt: Abdul Hasan</i>	EX	Richard Burrell	AT	Robert Solis	AT	Ron Hill

### Guests

Boni Lowney	Mary Kay Turner	Scott Schmelder	Scott Haverstock
Foster Easley			

### Administrative Agent Staff

Jennifer Lewis	Victoria Jaquez	Kenneth Leighton-Boster	Carmen Hair
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**Support Staff:** John Sapero

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Modernization Act of 2006 and the Maricopa County Department of Public Health.

All of the documents discussed may be requested from Planning Council Support.

## **MEETING MINUTES** *continued*

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### **Welcome, introductions and declarations of any conflicts-of-interest**

Planning Council Vice Chair Randall Furrow called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

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### **Determination of quorum**

Randall Furrow determined that quorum was established with 18 of 32 members present at 5:00 pm.

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### **Review of the Minutes and Action Items From the Prior Meeting**

Participants silently reviewed the summary minutes from the April 8, 2010 meeting. John Sapero noted three typographical errors.

**MOTION:** Larry Stähli moved to approve the minutes as amended. MiAsia Pasha seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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### **Administrative Agent Update**

Jennifer Hawkins discussed:

- The GY 2009 close out will be finished at the end of the month. A final utilization report will be provided at the next Allocations Committee meeting.
- All GY 2010 funds allocated for services have been contracted according to Planning Council directives. Approximately \$440,000 remains unallocated. Recommendations for the allocations of these funds will be presented in September.
- Once Minority AIDS Initiative funding is determined later in the meeting, the funding and implementation plan will be forwarded to HRSA for final approval
- Rose Conner will provide an Outreach work group update in June.
- The AA held an open house at their new offices on April 27

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### **Chair Update**

No comments were voiced.

## **MEETING MINUTES** *continued*

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### **Minority AIDS Initiative (MAI) Allocations**

Randall Furrow discussed the Phoenix EMA was awarded a 60+% increase in MAI funds. MAI grant funds will now be on the same funding timeline as the Part A grant.

Jennifer Hawkins discussed that the AA presented recommendations for MAI funding. This proposal included the initiation of a pilot program to provide case management and outreach services targeting the County inmate population and recently released individuals. The following funding was proposed:

Medical Case Management:	\$75,000	(Jail Case Management – 1 FTE)
Non-Medical Case Management	\$75,000	(Current MAI FTE)
Outreach Services	\$121, 867	(Current MAI and Part A FTE)
	\$356, 867	Total

**MOTION:** Keith Thompson moved to accept the recommendations as presented. Larry Stähli seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

This agenda item was revisited later in the meeting. Randall Furrow related it had been brought to his attention that an additional \$20,000 of MAI funding needed to be allocated.

Jennifer Hawkins referred to the MAI application materials provided in the meeting packets, and discussed that the focus of the application was the early identification of individuals unaware of their HIV status, in addition to finding engaging out-of-care individual back into care.

**MOTION:** Larry Stähli moved to allocate the remaining \$20,000 of MAI funding to Outreach Services. Colin Sheffield seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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### **Review: Learn+Link+Live Consumer Education Event**

Ron Hill distributed an evaluation summary for the event and provided an overview of his impressions as a participant.

## **MEETING MINUTES** *continued*

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### **GY 2011 Priority Setting and Resource Allocations (PSRA) Schedule**

John Sapero discussed that the PSRA meeting dates needed to be moved ahead one month, as the Ryan White Grantee Conference in August conflicted with the normal Council PSRA schedule. Proposed dates for the PSRA sessions were Thursday, July 8<sup>th</sup> for the data session, and Saturday, July 17<sup>th</sup> for the decision-making session. John noted Ryan White programs and community entities had already been contacted to provide data presentations.

Participants reached a consensus to schedule the PSRA sessions as proposed.

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### **Committee Reports**

**Allocations:** No update was provided.

**Community Health Planning & Strategies:** Larry Stähli discussed the committee will met in the next week to discuss health care issues. An update of the EMA-wide needs assessment will also occur.

**Membership:** Randall Furrow discussed that the committee continues to conduct for interviews for new members. At the last meeting, an new member orientation was presented for eight participants.

**Rules:** No report was voiced.

**Standards:** Claire Sinay discussed that the committee had to cancel their May meeting but will meet in June.

**Education & Empowerment:** Ron Hill discussed that the committee will review the Learn+Link+Live conference and plan other education events.

## **MEETING MINUTES** *continued*

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### **Update: Other Ryan White Programs**

#### **Part B**

Rob Bailey discussed:

- ADAP has realized a sustained increase in need over the past few months. If the growth continues, there will be budget challenges
- ADAP is looking at strategies to reduce costs
- As a condition of the GY2010 award, ADAP must evaluate each client's potential eligibility for insurance coverage
- Two potential options will enable ADAP to minimize costs. Health care reform provides for the implementation of a federal high-risk insurance plan. Additionally, after January 1, 2011, ADAP funds will count toward TROOP. This will allow ADAP to bill Medicare Part D for medications.
- ADAP is working to modify state guidelines related to the documentation of HIV status

Ron Hill asked how ADAP/Part B would address the new HRSA guidelines related to finding people who are HIV positive but unaware of their HIV status. Rob replied that ADAP provides medications only. Outreach providers in both the Part A and B program would need to establish a "found" client's HIV status to enroll them in ADAP.

Keith Thompson asked if the steps ADAP is taking will make implementing a high-risk pool. Rob Bailey replied this was true, and ADAP staff were ensuring proper client documentation is on file and complete.

Don Welsh asked if ADAP is still using the formulary approved last year, and if the formulary might expand if any cost savings are realized. Rob Bailey replied the current formulary is the one implemented last year, and he could not predict any future formulary changes.

#### **PART C**

Eric Moore discussed:

- Clarification was needed regarding the recent award McDowell Clinic received. The 26-minute time discussed at last month's meetings was from check-in to being seen by a provider, not from check-in to exit as reported
- Chart reviews for HIVQUAL reporting are underway
- Dr. Deborah Parham-Hobson informed Ryan White grantees that those who submitted their 2009 client-level data on time did not need to complete mid-year reporting
- The National Quality Center is developing a Consumer Advisory Committee and is seeking applicants for the committee

#### **PART D**

Boni Lowney discussed:

- Carol Williams will attend the Ryan White All Grantee Meeting
- The Part C Consumer Advisory Board will focus their efforts on improving health literacy

## **MEETING MINUTES *continued***

Cheri Tomlinson discussed:

- Dr. Jason Haukoos will present an update on his efforts to routine HIV testing in hospital
- 15 of the 21 labor and delivery hospitals are conducting routine testing of pregnant women
- MIHs is presenting on its health literacy efforts to the National Library of Medicine
- Barbara Rossa was recently in town for a quality improvement training

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### **Current Event Summaries**

Dr. Jennifer Lewis discussed the RED fundraising event, benefitting Southwest Center for HIV, occurred during the previous weekend.

MiAsia Pasha discussed that her Mother's Day fashion show fund raising event was successful. The Black AIDS Task Force will hold a leadership training in June. The Education & Empowerment Committee will be involved in the training. Additionally, MiAsia will be featured in an upcoming newspaper article.

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### **Call to the public**

No comments were voiced.

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### **Adjourn**

The meeting adjourned at approximately 5:50 pm.